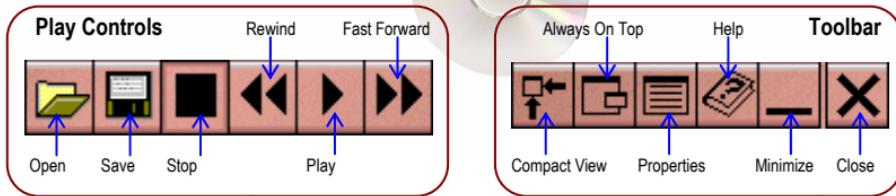
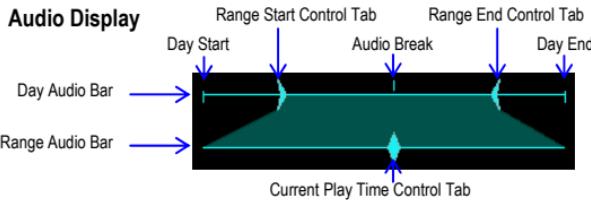
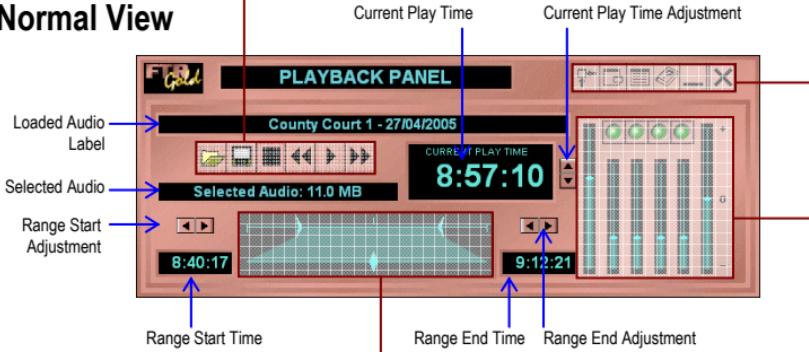


Quick Reference Card FTR Player Plus™

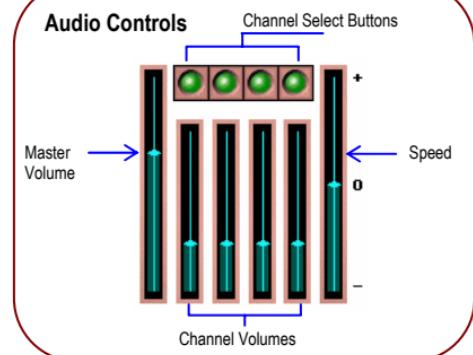
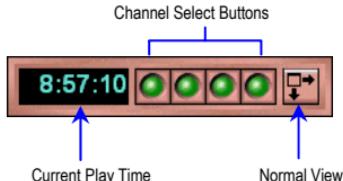
FTR Gold®



Normal View



Compact View



Quick Reference Card FTR Player Plus™



To play FTR Gold® audio:

1. Click the **Open Audio** button
2. From the **Open Audio** dialog box select the required folder from the Folders/Drives list. Any FTR Gold audio will appear in the Location/Days list box.
3. Double click the required content, or select it and click **Open**.
4. Click the **Play** button or press the play switch on the foot control to play.
5. Click the **Play** button again or release the play switch on the foot control to stop play.
6. Click the **Fast Forward** button or press the fast forward switch on the foot control to move rapidly forward.
7. Click the **Rewind** button or press the rewind switch on the foot control to move rapidly back.
8. Drag the **Master Volume Slider** up or down to adjust the overall volume, or drag the **Channel Volume Slider** up or down to adjust individual channels.

Normal View Keyboard Shortcuts

Key(s)	Description
F2	Play
F3	Stop
F4	Rewind
F5	Fast Forward
CTRL+ALT+S	Select stereo playback
CTRL+ALT+M	Select mono playback
Ctrl+↑ or ↓	*Increase/Decrease volume
Shift+↑ or ↓	Increase/Decrease speed
Ctrl+ ← or →	Move Range Start Time control tab left or right
Alt+ ← or →	Move Range End Time control tab left or right
Shift+ ← or →	Move Current Play Time control tab left or right
Ctrl+Alt+ ← or →	Move selected audio range left or right
Ctrl+F6	Open Audio
Ctrl+S	Save Audio
Alt+1	Select the Current Play Time Display
Alt+2	Select the Range Start Time Display
Alt+3	Select the Range End Time Display
Ctrl+Alt+V	*Switch Normal/Compact view
Ctrl+1	*Channel 1
Ctrl+2	*Channel 2
Ctrl+3	*Channel 3
Ctrl+4	*Channel 4
Ctrl+5	*Turn all channels on

Compact View Keyboard Shortcuts

Key(s)	Description
Ctrl+↑ or ↓	*Increase/Decrease volume
Ctrl+Alt+V	*Switch Normal/Compact view
Ctrl+1	*Channel 1
Ctrl+2	*Channel 2
Ctrl+3	*Channel 3
Ctrl+4	*Channel 4
Ctrl+5	*Turn all channels on

* These keyboard shortcuts are global. They will operate regardless of which program you are using. Avoid using these keys for word processing macros.

The keyboard shortcuts for channel selection operate differently to the mouse and are designed for transcript typists to make voice identification quicker.